



FALCONHURST SCHOOL

Courage · Ambition · Determination · Success

High Trees, Eaglestone, Milton Keynes, MK6 5AX
01908 679354 · office@falconhurstschool.co.uk

7th October 2026

Dear Applicant,

Early Years Teaching Assistant

Band B · Fixed term until the end of summer term 2027

30 hours per week · Term time only · £18,116 actual annual salary

Thank you for your interest in joining Falconhurst School. We are seeking a caring, enthusiastic Teaching Assistant who enjoys working with young children and understands the importance of their earliest experiences of school.

Our values of Courage, Ambition, Determination and Success guide our work. Inclusion is central: we value adults who build trusting relationships, recognise individual needs and help every child feel safe, belong and succeed.

This role will predominantly be based in Early Years, supporting learning through play, exploration and everyday routines. You will help develop children's communication and language, confidence and independence, working closely with colleagues to support learning, positive behaviour and personal care needs with dignity.

Early Years is the primary focus of this school Teaching Assistant post. You may be deployed in other year groups or areas as the needs of the school or its pupils change, within the responsibilities of the Band B role. Flexibility and a commitment to supporting children across the school are essential.

You will join a friendly staff team and hardworking Learning Support Team, with support, mentoring and coaching as needed. We value initiative, teamwork, patience and good humour.

Please complete the application form and provide a supporting letter answering the question below. Refer to the job description and person specification, with examples of your Early Years approach and readiness to support pupils elsewhere.

What skills and qualities would you bring to help our children feel safe, included and successful in their learning?

Your supporting letter should be no longer than one side of A4, in a font size of at least 12. Email or post your completed application to the School Office, marked for the attention of Louise Aird, Headteacher.

Closing date: Friday 16 October 2026 at 10am

Anticipated interviews: Thursday 22 October 2026

Falconhurst School is committed to safeguarding and promoting the welfare of children and expects all staff to share this commitment. Recruitment checks include an enhanced DBS check, online checks, pre-employment health checks, right-to-work verification and two references.

Yours sincerely,
Louise Aird
Headteacher